

Dawn raid checklist.

Arrival of the authority

- ✓ Inform your attorneys
- ✓ Review:
 - o authorisation to conduct a dawn raid
 - o officials' IDs
- ✓ Ask the officials to wait until the attorneys arrive
- ✓ Set up an internal key contact and response team

During the dawn raid

- ✓ Do not obstruct the dawn raid and do not destroy or delete documents
- ✓ Do not provide more information than strictly necessary
- ✓ Do not inform third parties about the dawn raid
- ✓ Monitor the officials' conduct
- ✓ Take notes on the officials' activities (questions and answers, search keywords, documents seized)
- ✓ Make copies of all documents seized
- ✓ Review the report on the dawn raid and raise any objections, if needed

After the dawn raid

- ✓ Debrief and prepare a strategy

How Schoenherr can help

- We assess the legality of the dawn raid
- We advise on the extent of the cooperation required
- We prevent seizure of documents outside the scope of the dawn raid
- We provide a team of professionals to shadow the officials
- We assist your employees when they are interrogated
- We negotiate the practical aspects of the dawn raid with the officials
- We formulate objections to the report on the dawn raid

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